School Emergency Drills
Documentation Form

Type of Drill		Type of Drill	
☒	Fire Drill (5 required)	☐	Standard
☐	Tornado Safety Drill (2 required)	☐	Class Change
☐	Shelter in Place Drill	☐	Recess
☐	Lockdown (3 required)	☐	Other Events

Name of Reporting School: Blissfield Elementary

Name of person conducting drill: Mr. Valasek

Title of person conducting drill: Principal

Date of Drill: 10/25/18 Time drill was held: 2:00 ☐ AM ☒ PM

Exact time required to evacuate/shelter/secure: _____

Total Participants: ~ 550 staff/students

This report is for emergency drill # 5 for school year 2018-19.

Remarks: The entire building was evacuated very quickly and efficiently.

Drill was coordinated with:

☑ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature M Valasek

Rev. 9/14