

## SCHOOL VEHICLE REQUEST FORM

**\*PLEASE SEND ALL VEHICLE USE REQUESTS TO JULIE BLOCHOWSKI IN THE TRANSPORTATION DEPT. PHONE REQUESTS CAN NOT BE CONSIDERED.**

**ONLY THE FOLLOWING TRANSPORTATION ADMINISTRATION EMPLOYEES MAY APPROVE SCHOOL VEHICLE USE UPON WRITTEN REQUEST BEING SUBMITTED.**

JULIE BLOCHOWSKI  
DAVE DUNBAR  
TOM KASEFANG

**EMPLOYEE REQUESTING USE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DATE(S) NEEDED:** \_\_\_\_\_

**TIME NEEDED:**                      **START** \_\_\_\_\_ **FINISH** \_\_\_\_\_

**PURPOSE AND DESTINATION:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUEST APPROVED BY:** \_\_\_\_\_

**REQUEST DENIED BY:** \_\_\_\_\_

**\*\*IF AFTER 4:00 PM, PARK VEHICLE BEHIND BUS GARAGE AND LOCK KEYS INSIDE VEHICLE\*\***