School Emergency Drills
Documentation Form

Type of Drill		Type of Drill	
☐	Fire Drill (5 required)	☐	Standard
☐	Tornado Safety Drill (2 required)	☐	Class Change
☐	Shelter in Place Drill	☐	Recess
☑	Lockdown (3 required)	☐	Other Events

Name of Reporting School: Blissfield Elementary

Name of person conducting drill: Linda Mueller

Title of person conducting drill: Principal

Date of Drill: 11/14/19 Time drill was held: 8:30 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 3 min. 37 sec.

Total Participants: 575

This report is for emergency drill # 2 for school year 2019/2020

Remarks:

Drill was coordinated with:

☑ Emergency Management Coordinator
Name & Title: Curtis Parsons, Lenawee Co. Emergency Mgt. Coor.

AND

☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: Lt. [signature] Blissfield P.D.

OR

☐ Fire (fire chief or designee)
Name & Title: _____

Principal's signature [signature]