

BLISSFIELD COMMUNITY SCHOOLS
NOTICE OF POSITION VACANCY

POSTING DATE: August 2023

POSITION TITLE: MIDDLE SCHOOL SPECIAL EDUCATION AIDE
Immediate availability for the 2023-2024 school year

APPLICATION DEADLINE: Until Filled

QUALIFICATIONS:

- Graduation from a standard high school or equivalency diploma is required,
- Current EduStaff certification is preferred, or willingness to obtain if not current,
- Graduation from an associates or bachelors degree program in a field relevant to working with children is preferred,
- Experience in the behavioral/mental health field is preferred,
- Prior experience and Special Education certification is optimal

PERFORMANCE RESPONSIBILITIES:

- Serving as a Special Education Aide (working one-on-one or small groups with students),
- Professional presentation to the public,
- Keen awareness of responsibilities for confidentiality and professionalism,
- Performing all other duties as assigned by classroom teachers, special education department, and/or building Principal

TERMS OF EMPLOYMENT:

- Hourly rate 6.75 hours per day (7:30am-2:45pm, ½ hour unpaid lunch)

EVALUATION:

- Performance of this job will be evaluated in accordance with provisions of the Administration and/or Board policy on evaluation of personnel.

APPLICATION PROCEDURE

- Persons interested in the above mentioned position should submit a letter of interest, resume, college transcripts and three references via email to:

Cris Rupp
Learning Loss Coordinator / Director of Special Education
Blissfield Community Schools
crupp@blissfieldschools.us