

**BLISSFIELD COMMUNITY SCHOOLS**  
**NOTICE OF POSITION VACANCY**

POSTING DATE: September 28, 2023

POSITION TITLE: Long Term Substitute Teacher - Kindergarten

TERMS OF EMPLOYMENT: Full Time Substitute Position

APPLICATION DEADLINE: October 6, 2023

**Qualifications:**

- Lenawee County EDUSTAFF membership required
- Bachelor's Degree from an Accredited Educational Institution preferred
- Certifications and qualifications necessary to teach the curricular areas preferred
- Early Childhood Endorsement preferred
- Valid and current teaching certificate from the State of Michigan preferred
- Experience in working with elementary-aged children preferred

**Performance Responsibilities:**

- Assist in developing and implementing lesson plans aligned with grade level content standards and common core state standards
- To provide an exciting and safe learning environment that enables a high level of student achievement.
- Effective communication with students, staff, administration, parents and community members.
- Strong computer literacy/skills and data collection methods
- Consistent, accurate, and timely record keeping skills
- Professional appearance and regular attendance at school sponsored events and activities
- Keen awareness of responsibilities for confidentiality and professionalism
- Participate in professional development programs and implement best practice teaching methods
- Ability to work successfully independently as well as in a team setting
- Demonstrates strong leadership skills
- Perform all other duties as assigned by the building principal

**Terms of Employment:**

- Per District and EDUSTAFF Sub Pay Policies

**Application Procedure:**

- Interested applicants should email a letter of interest, resume, collegiate transcripts, certifications and three letters of recommendation to:

Linda Mueller, Principal  
Blissfield Elementary  
lmuellet@blissfieldschools.us

**Blissfield Community Schools** has a total enrollment of approximately 1150 students. The elementary building has 30 faculty members and an enrollment of approximately 500 students. Blissfield is located 30 minutes northwest of Toledo, Ohio and 15 minutes southeast of Adrian, Michigan.