



**BLISSFIELD COMMUNITY SCHOOLS**  
**630 S. LANE STREET**  
**BLISSFIELD, MICHIGAN 49228**  
**(517) 486-2205**

**VISION:** Blissfield Community Schools transforms lives by instilling 21<sup>st</sup> century skills and inspiring lifelong learning in every student.

**MISSION:** Blissfield Community Schools provides the programming, culture, and climate necessary to create well-rounded, creative, critical thinkers.

**BOARD OF EDUCATION**  
**ORGANIZATIONAL MEETING**  
**MONDAY, JULY 21, 2025**  
**7:00 P.M.**  
**MIDDLE SCHOOL CAFETERIA**

**“This meeting is a meeting of the Board of Education in public and is not considered a public community meeting.”**

**DAVID BREWER**  
**VICKI LOMBARD**  
**ANDREW BORCHARDT**  
**CRAIG BETTIS**

**DENISE MALLORY**  
**JEN STUTZMAN**  
**TERENCE WEIGAND**  
**SCOTT RILEY, SUPERINTENDENT**

- 1. CALL TO ORDER – D. Brewer**
  - A. Roll Call
  - B. Pledge of Allegiance
- 2. APPROVAL OF THE AGENDA – D. Brewer**
- 3. ITEMS OF BUSINESS – D. Brewer**
  - A. Election of Officers – (Motion required on each)
    1. President
    2. Vice President
    3. Secretary
    4. Treasurer
  - B. Organizational Resolution
    1. Designation of Recording Secretary – (Motion)  
It is recommended that Kayla Graf continue in this role.

2. 2025-26 Board Meeting Calendar

a. Day of Board Meetings – (Motion)

It is recommended that the Board meet the third Monday of each month.

b. Time of Board Meeting – (Motion)

It is recommended that all meetings begin at 7:00 p.m.

c. Location of Board Meetings – (Motion)

It is recommended that the Board meetings be held in the Blissfield High School Media Center.

d. Location of Posting of Meetings, Schedules, Agendas and Announcements – (Motion)

It is recommended the location for postings be on the Blissfield Community Schools website.

3. Designation of Depositories – (Motion)

a. Blissfield State Bank

b. Bank One Trust Co.

c. Old National

d. Michigan Class Pool

e. Michigan Liquid Asset Fund

f. Bank of America

g. Fifth Third Bank

h. Comerica

i. TLC Community Credit Union

j. County National Bank

k. Other financial institutions organized and authorized to operate in the State of Michigan

4. Check Signature Authorization – (Motion)

a. Superintendent

b. Chief Financial Officer

c. Director of Business and Support Services

d. Board President

e. Board Secretary

f. Board Treasurer

5. Activity Funds Check Signature Authorization – (Motion)

a. Superintendent – district activity fund

b. High School Principal – high school activity fund

c. Middle School Principal – middle school activity fund

d. Elementary Principal – elementary activity fund

6. Designation of Electronic Transfer Officers – (Motion)
  - a. Superintendent
  - b. Chief Financial Officer
  - c. Director of Business and Support Services
  - d. Board President
  - e. Board Secretary
  - f. Board Treasurer
7. Approval of Annual Retainer Contracts – (Motion)

It is recommended that the following firms be designated to handle school negotiations and contractual matters.

  - a. Thrun Law Firm, P.C. (legal)(policies)
  - b. Maner Costerisan, P.C. (auditors)
8. Fees for Board Meeting Notification – (Motion)

It is recommended that no (\$0) fees be charged to individuals requesting notification of Board of Education meetings.
9. Compensation for Board of Education – (Motion)

In compliance with Board of Education Policy 2306, it is recommended that the compensation for Board of Education Members be as follows:

President, Vice President, Secretary, and Treasurer shall receive \$600.00 per year. All other Board members shall receive \$500.00 per year as compensation for their services.
10. Designation of Superintendent as Executive Officer of the Board of Education and Elections – (Motion)

It is recommended that the Superintendent be designated Executive Officer.
11. Approval of Board of Education Bylaws/Policies – (Motion)

It is recommended that the following motion be made: “It is moved that bylaws and policies authorized by past Board(s) of Education and in effect at the end of the 2024-25 school year be adopted by this Board for the 2025-2026 school year.”
12. Approval of Organizational Memberships MASB – (Motion)

It is recommended that the Board retain its membership in the Michigan Association of School Boards.
13. Designation of MASB’s Legislative Relations Network Representative –(Motion)

The Board President needs to appoint a member of the Board of Education to serve in this capacity. Craig Bettis was the Board representative this past year.
14. Designation of Lenawee County Association of School Boards (LCASB) Representative

The Board President needs to appoint a member of the Board of Education to serve in this capacity. Craig Bettis was the Board representative this past year.

15. Designation of Blissfield Foundation for Educational Excellence (BFEE) Representative  
The Board President has previously appointed a member of the Board of Education to serve in this capacity. Denise Mallory was the Board representative this past year.
16. Designation of the Building & Grounds Board Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. Andy Borchardt, *David Brewer* and Craig Bettis were the Board representatives this past year.
17. Designation of the Finance Board Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. *Craig Bettis*, Vicki Lombard, and David Brewer were the Board representatives this past year.
18. Designation of the Personnel Board Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. Jen Stutzman, Dave Brewer, and *Denise Mallory* were the Board representatives this past year.
19. Designation of the Curriculum Board Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. *Vicki Lombard*, Jen Stutzman, and Andrew Borchardt were the Board representatives this past year.
20. Designation of Policy Board Policy Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. *Jen Stutzman*, Terence Weigand, and Denise Mallory were the Board representatives this past year.
21. Designation of the Extra Curricular Board Committee Assignments  
The Board President shall appoint representatives to serve in this capacity. *Andy Borchardt*, Denise Mallory, and Terence Weigand were the Board representatives this past year.

#### **4. ADJOURNMENT**